TOWN OF NEWTON POLICE DEPARTMENT 39 TRINITY STREET NEWTON, NEW JERSEY 07860 (973) 383-2525

APPLICATION FO	R EMPLOYMENT	APPLICATION NUMBER
POSITION: TELE	COMMUNICATOR	
LAST NAME	FIRST	MIDDLE
MAILING ADDRESS NUMBER	STREET	CITY/TOWN
PHYSICAL ADDRES NUMBER	SS (IF NOT SAME AS MAILING) STREET	CITY/TOWN
COUNTY	STATE	ZIP CODE
TELEPHONE NUMB HOME	ER(S) WORK	CELL
DATE OF APPLICATION		

APPLICANT INSTRUCTIONS

Background investigations are conducted to develop information to show whether you are reliable, trustworthy and of good conduct and character. The information you provide in this application is confirmed during the investigation. These instructions are provided as a guide to assist you in properly completing your formal application for employment. It is essential that the information be accurate in all respects. It will be used as the basis for a background investigation that will determine your eligibility for employment.

- 1. Your formal application for employment should be typed or printed legibly in ink. Answer all questions to the best of your ability.
- 2. If a question is not applicable to you, enter "N/A" in the space provided. Leave no blank spaces.
- Avoid errors by reading the directions carefully before making any entries on the form.
 Be sure your information is correct and in proper sequence before you begin. All time periods in your background must be accounted for.
- 4. You are responsible for obtaining accurate and complete addresses and telephone numbers. Check the information by personal verification.
- 5. An accurate and completed application form will help expedite your background investigation. On the other hand, deliberate omissions or falsifications may result in disqualification. Failure to return this application properly completed within the prescribed time period may result in your removal from further participation at this time. This application must be returned no later than:
- 6. Attach resume'
- 7. Questions 69 through 75 deal with whether or not you have ever been arrested, indicted, charged with or convicted of a criminal or disorderly offense in this State or in any other jurisdiction. (For the purpose of this question, the words "arrested", "indicted" and "charged" etc., include any detaining or taking into custody by any police or other law enforcement authorities)

Since you are applying for a law enforcement position, you must list all arrests, convictions and expungements, even though you may have been advised by you attorney, judge or prosecutor etc. that there is no record. Juvenile and expunged records are sealed and most employers will not have access to them. Law enforcement agencies, such as the Newton Police Department, have access to these records. All juvenile arrests, convictions and expungements will surface during the background investigation. NOTE: Failure to disclose the required information may result in your name being removed from the eligible roster for falsifying your application or it may cause a serious delay in completing pre-employment processing.

Also, if you were arrested and found not guilty, your arrest will always appear on your record. Remember, the question states "list all arrests". Arrests are different from convictions. A "conviction", "not guilty" or "dismissal" is the result of the arrest and should be listed in the column labeled "Disposition".

You must list the original chargeable offense for which you were arrested. For example, "Arrested for Aggravated Assault on June 10, 1988, New York City Police Department, 5th Precinct, and convicted of simple assault." The original arrest was Aggravated Assault. You must list Aggravated Assault, not Simple Assault. The Simple Assault charge is the result of the downgraded charge and would be listed in the "Disposition" column.

Dates and names of the arresting authority must be accurate. Do not abbreviate. If you are not sure of any of the charge dates, arrests, etc. mark "not sure" on your application. The correct information can be submitted within ten working days. If you have any further questions, ask a staff member for assistance.

I have read the application instructions and acknowledge that a member of the Newton Police Department has explained all the information to me. I fully understand what information is required of me and failure to supply all of the correct information will be considered willful falsification, which is adequate cause for my removal from the eligible roster and subsequent removal as a member of the Newton Police Department.

Applicant's Sig	nature	Date	Witness Signature
ſ			

INSERT PHOTO OF APPLICANT

SECTION 1 -- PERSONAL DATA

Last	First	Middle
Give any othe none, so state		nown by, and attach a statement, giving reasons. (If
Where were ye	ou born?	
City	State	County
Birth Certifica	te Number	City or Town
Date of Birth	Month Day	Year
Age	Eyes Hei	ght
Sex	Hair We	ight
RACE:	White (non-Hispanic)	Black (non-Hispanic)
	Hispanic Asian Ame	erican American Indian
Social Securit	y Number	State Issued
Do you wear o	contact lenses or glasses? Yes	s or No
If Yes, Explair	ı:	
Are you a nati	ve born or naturalized citizen? N	Native Naturalized
-	oreign birth, or are a naturalized o	
·	rth	•
		Date:
		plane, train, etc.)
-		you arrived on
	, , ,	Date:

	First address after arriva	ત્રી		
	How did you obtain citize	enship?		
	Petition Number	Date _	Coı	ırt
	State	Certificate	Number	
9.	List any e-mail addresse			
'ION	2 - RESIDENCE			
10.	Where do you reside?			Telephone
	S	treet Address		
	City	County	State	Zip Code
11.	How long have you resid	ed there?	With whom do	you reside?
	Give Floor #	Apt.# (Check) North Sou Front Rea	
12.	If you reside with someo	ne other than spouse o	r parents list:	
	Name	Date of Birth	Occupation	Social Security Num
	Name	Date of Birth	Occupation	Social Security Num
13.	In chronological order, s address, list a person (su address and telephone n residence rather than a From To Mo. Yr. Mo.	ach as a neighbor) who umber. Also, be sure t mailing address.	knew you at that add	ress. List that person's a physical location of your

question #13 cont. From To Address (Street, Apt, City, State, Zip Code) Yr. Mo. Yr. Mo. 14. List all places where you registered or voted: (If none, so state) **SECTION 3 - SOCIAL STATUS** 15. Are you married, single, separated, divorced, widowed or widowered? 16. Give the following information regarding marriage or marriages. List # of times married _____ When Where By Whom Wife's/Husband's maiden name If separated, state reason 17. 18. If Separated or divorced, what is the present address of that person? How many times were you legally or voluntarily separated? _____ 19. 20. Were you ever divorced or had a marriage annulled? Yes or No _____ How many times? _____ 21. If ever separated, annulled or divorced, indicate which below and fill in required information. Separated, Annulled, Date issued By Whom Where issued Offending party Reason Divorced Court & State Decreed by law

SECTION 4 - DOMESTIC VIOLENCE

Date	Docket	Court	Plaintiff
Bute	Bocket	Court	Tamen
Have you eve If so, list the		mestic Violence proce	eding? Yes or No
Date	Docket	Court	Defendant
Have you eve defendant, or	r been involved in an inv witness? If so, give the	estigation involving D following:	omestic Violence either as a plaint
Date	Your role	Law En	forcement Agency

SECTION 5 - FAMILY HISTORY

Name	Date of Birth	Place of Bir	th With w	hom & whe	re recidina
Ivanic	Date of Birth	Trace of Bil	with w	nom & wire.	ic residin
					······································
Are you now supp	porting all childre	n born to you, includ	ling adopted & ste	pchildren?	
	_	ıll details:		_	
		laintiff or defendant			
	cii iiivoived as a p	danium of determant	in a paterinty proc	ccuirg: 16	
-					
-	etails:				
If yes, state full d		least one current or			end.
If yes, state full d					
If yes, state full d If unmarried, list Name Ad	information of at	least one current or	most recent girlfri	end/boyfrie SS#	
If yes, state full d If unmarried, list Name Ad	information of at	least one current or Date of Birth	most recent girlfri	end/boyfrie SS# pouse:	Phone
If yes, state full d If unmarried, list Name Ad Give the informat	information of at dress tion of your father	Date of Birth , mother (maiden), s	Occupation	end/boyfrie SS# pouse:	Phone
If yes, state full d If unmarried, list Name Ad Give the informat	information of at dress tion of your father	Date of Birth , mother (maiden), s	Occupation	end/boyfrie SS# pouse:	Phone
If yes, state full d If unmarried, list Name Ad Give the informat	information of at dress tion of your father	Date of Birth , mother (maiden), s	Occupation	end/boyfrie SS# pouse:	Phone
If yes, state full d If unmarried, list Name Ad Give the informat	information of at dress tion of your father	Date of Birth , mother (maiden), s	Occupation	end/boyfrie SS# pouse:	Phone
If yes, state full d If unmarried, list Name Ad Give the informat	information of at dress tion of your father	Date of Birth , mother (maiden), s	Occupation	end/boyfrie SS# pouse:	Phone
If yes, state full d If unmarried, list Name Ad Give the informat	information of at dress tion of your father	Date of Birth , mother (maiden), s	Occupation	end/boyfrie SS# pouse:	Phone
If yes, state full d If unmarried, list Name Ad Give the informat	information of at dress tion of your father	Date of Birth , mother (maiden), s	Occupation	end/boyfrie SS# pouse:	Phone
If yes, state full d If unmarried, list Name Ad Give the informat	information of at dress tion of your father	Date of Birth , mother (maiden), s	Occupation	end/boyfrie SS# pouse:	Phone

	Relationship	Name	Date of Birth	Place of Birth	SS#
TION 32.	6 - FRIENDS/A List names of three		associates who kno	ow you well.	
			associates who kno	ow you well.	
	List names of thr				Phone#
	List names of three	ee friends and/or	Full Address		Phone#
	Name Date of Birth	ee friends and/or	Full Address	#	Phone#
	List names of three Name Date of Birth Name	ee friends and/or Occupation	Full Address SS Full Address	#	

31.

List family information:

SECTION 7 - EDUCATION

School		Exact Addr	ess
From	То		
		Day or Evening	Last Grade or Term
School		Exact Addr	ess
From	To	Day or Evening	
		Day or Evening	Last Grade or Term
School		Exact Addr	ess
From	То		
		Day or Evening	Last Grade or Term
School		Exact Addr	ess
From	To		
		Day or Evening	Last Grade or Term
School		Exact Addr	ess
From	То		
		Day or Evening	Last Grade or Term
School		Exact Addr	ess
From	То		
		Day or Evening	Last Grade or Term

34.	What college degree(s) or professional license(s) do you possess?					
	Majoring in Grade Point Average					
	Total credits achieved toward degree					
35.	Other than English what language(s) do you: Speak Understand					
36.	List any problems with school absenteeism, tardiness, poor grades, other discipline problem	ns				
	Date School Problems Explanation					
37.	As part of the application process you will forward a copy of any college transcript to:					
	Newton Police Department Attn: Support Services Commander 39 Trinity Street Newton, New Jersey 07860					
TION	8 MILITARY SERVICE					
38.	Have you ever served in a military organization of the United States? Yes No					
39.	Have you ever served in a military organization of any foreign government? Yes No_ If Yes, give details:					

Give branch o	f service	Company	
Regiment	Division		Ship
Rank held	S	Service Serial Number	
If you have ha	nd no military service give reas	sons	
How many per	riods of active military service	e have you had (drafts,	, enlistments or recalls to service)
Give period or	periods of active service:		
From:	To:	From:	To:
From:	То:	From:	То:
How many dis	scharges or separations from	the service were given	to you?
•	scharges or separations from r		•
What is the ty	rpe of your discharge(s) or sep	paration(s)? (Honoral	ble, Dishonorable, Honorable
What is the ty	rpe of your discharge(s) or septedical Conditions, etc.) Be Ex	paration(s)? (Honoral	ble, Dishonorable, Honorable
What is the ty Conditions, M Reason:	rpe of your discharge(s) or septedical Conditions, etc.) Be Ex	paration(s)? (Honoral	ble, Dishonorable, Honorable
What is the ty Conditions, M Reason: Has your disc	rpe of your discharge(s) or september and se	er been corrected or ch	ble, Dishonorable, Honorable hanged? Yes No
What is the ty Conditions, M Reason: Has your disc What was the	rpe of your discharge(s) or september (sedical Conditions, etc.) Be Exhaust before the change? Change of the change? Change	paration(s)? (Honoral xact: er been corrected or ch	hanged? Yes No
What is the ty Conditions, M Reason: Has your disc What was the Were you ever	rpe of your discharge(s) or september (sedical Conditions, etc.) Be Exhaust before the change? Change of the change? Change	er been corrected or charged from:	ble, Dishonorable, Honorable hanged? Yes No To: subject of a summary court, dec
What is the ty Conditions, M Reason: Has your disc What was the Were you ever	rpe of your discharge(s) or september dedical Conditions, etc.) Be Extended and the change of the change? Change court martialed, tried on changes mast, company punishment	er been corrected or charged from:	ble, Dishonorable, Honorable hanged? Yes No To: subject of a summary court, decl
What is the ty Conditions, M Reason: Has your disc What was the Were you ever court, captain Yes or No	rpe of your discharge(s) or september of your discharge(s) or september of the change? Change court martialed, tried on changes mast, company punishments. Number of times.	er been corrected or charges, or were you the nt, or any other disciplenes	ble, Dishonorable, Honorable hanged? Yes No To: subject of a summary court, decl
What is the ty Conditions, M Reason: Has your disc What was the Were you ever court, captain Yes or No	rpe of your discharge(s) or september of your discharge(s) or september of the change? Change court martialed, tried on changes mast, company punishments. Number of times.	er been corrected or charges, or were you the nt, or any other disciplenes	hanged? Yes No To: subject of a summary court, decl inary action?
What is the ty Conditions, M Reason: Has your disc What was the Were you ever court, captain Yes or No	rpe of your discharge(s) or september of your discharge(s) or september of the change? Change court martialed, tried on changes mast, company punishments. Number of times.	er been corrected or charges, or were you the nt, or any other disciplenes	hanged? Yes No To: subject of a summary court, decl
What is the ty Conditions, M Reason: Has your disc What was the Were you ever court, captain Yes or No	rpe of your discharge(s) or september of your discharge(s) or september of the change? Change court martialed, tried on changes mast, company punishments. Number of times.	er been corrected or charges, or were you the nt, or any other disciplenes	hanged? Yes No To: subject of a summary court, decl

	51.	5	e you ever an active or y foreign government?	inactive member of	f the reserve f	orces (any branch) of the
		Yes or No	If Yes, state which	h: Active or Inactive	e	
		Branch	Regiment		Unit	Rank
		Address			From:	To:
SEC1	<u>rion</u>	9 SELECTIVE S	ERVICE			
	52.	How many Selective	Service Classification	s have you had? _		
	53.	Were you ever classi	ified 4-F (not qualified	for Military service)? Yes or No)
		If Yes, state reason:				
	54.	If not 1-A (Available	for unrestricted milita	ury service), state re	easons:	
	55.	Selective Service Nu	mber	Local B	oard	
		Address				
	56.	Last Classification _		Date C	lassified	
SEC'	TION	10 - EMPLOYMEN	<u>VT</u>			
	57.	What is your presen	t occupation?			
	58.	Are you engaged in a	any business as an ow	ner (active or silen	t) partner, sto	ockholder or corporate
		member? Yes or N	To If Yes	s, give details:		
	59.	Has your name ever	been submitted or us	ed as a trustee, offi	cer or of any	capacity of any labor or
		trade union or organ	nization or affiliate?	Yes or No		
		If Yes, give details: _				

From	То		Name & Address	Immediate	Reason for
Mo. Yı		Yr.	of employer	Supervisor	Leaving
					

How many times	35	Give details o	of discharge or forced	resignations below:
Employer	Address	Date	Supervisor	Reason for Discharge
Were you ever su	ıbjected to discip	olinary action	in connection with ar	ny employment?
Yes or No	If Yes, give o	details:		
	sess a license of			he/she was an officer, director or r learners permit) issued by any
partner ever pose governmental ag	sess a license of ency?	permit (exclu	ding driver's license o	

Yes or No	If Yes, give	details:		
recommendation	ns for or concerning th the issuance, r	g any person or premis	ter witness for, or made any es to any municipal, state or n of any license or permit or	
Yes or No	If Yes, give	details:		
Have you ever re assistance?	ceived unemploym	ent insurance or other	federal, state or local benefits	s or
Yes or No	If Yes, what	kind		
Local Office				
Address				
Give periods:	То	From	То	
_			То	
From	To	From	10	
From			not entitled? Yes or No	

If Yes, explain			
When	Where	Why	
Have you ever bee	en rejected by another la	w enforcement agency for ϵ	employment? Yes or No _
If Yes, explain:			
Have vou ever file	ed for bankruptcy, had v	your wages garnished or ha	nd vour property reposses
Do you have incor	me from sources other th	nan your salary and your s	pouse's salary? If yes, sp
the source and a	mount:		

From To Name of Address Type of Organization No. Yr. Mo. Yr. Organization TON 11 - ARRESTS, SUMMONSES, LITIGATION THe syou ever been arrested or charged with juvenile delinquency? Yes or No If Yes, insert information below: Date Age Violation Location Charge Court Disposition Police Agency Actual Charge Reduced to or Sentence Concerned		Enone		To	Name of	مداد له ۸	a	Trong of		
72 Have you ever been arrested or charged with juvenile delinquency? Yes or No If Yes, insert information below: Date Age Violation Location Charge Court Disposition Police Agence									tion	
72 Have you ever been arrested or charged with juvenile delinquency? Yes or No If Yes, insert information below: Date Age Violation Location Charge Court Disposition Police Agence										
72 Have you ever been arrested or charged with juvenile delinquency? Yes or No If Yes, insert information below: Date Age Violation Location Charge Court Disposition Police Agence										
72 Have you ever been arrested or charged with juvenile delinquency? Yes or No If Yes, insert information below: Date Age Violation Location Charge Court Disposition Police Agence										
72 Have you ever been arrested or charged with juvenile delinquency? Yes or No If Yes, insert information below: Date Age Violation Location Charge Court Disposition Police Agence										
If Yes, insert information below: Date Age Violation Location Charge Court Disposition Police Agence										
Date Age Violation Location Charge Court Disposition Police Agend	72									
		11 100, 1		mormanon belo						
			Age	Violation						
			Age	Violation						
			Age	Violation						
			Age	Violation						

			naed, requested or other nittee or other investiga		
If Yes, give	e details:				
Have you	ever received a s	summons for a	ny violation of the Fish	and Game laws? Y	es or No
If yes, give	e insert the follow	ving:			
Date	Violation	Location	Court Disposition	Age at the time	Police Agen
			rged with a violation of If Yes, in		
Date	Violation	Location	Court Disposition	Age at the time	Police Agen

			formation below:		
Date	Violation	Location	Court Disposition	Age at the time	Police Agency
Have you	ı ever been held	as a material w	vitness? Yes or No	If Yes, inse	ert information:
Date	Reason	Location	Court Disposition	Age at the time	Police Agency
Have you	ı ever been held on? <i>Yes or No</i>	as a suspicious	s person or investigated s, insert information be	l by any law enforce: clow:	ment agency for
Date	Reason	Location	Court Disposition	Age at the time	Police Agency

79.	Have you ever been fingerprinted? If Yes, insert information below:						
	When	Where	Purpose				
80.	answer the questi employment decis	on fully and truthfully, and your fa	drugs or drug activity. You are required to ailure to do so could be grounds for an adverse conse nor information derived from your response uent criminal proceeding.				
	substances, for e drugs? Yes or No	xample, marijuana, cocaine, heroi	purchase or transfer of any controlled dangerous n, amphetamines, LSD, PCP or prescription ride the date, identify the controlled substance time each was used:				
	-						
SECTIO	N 12 – SUBVERSI	VE AFFILIATIONS					
81.	organization, associ of government, or w	ation, movement, or group which	communist, communist-front or other subversive advocates the overthrow of our constitutional form government of the United States by				
82.		re you ever been affiliated or associons #81. <i>Yes or No</i>	iated with any of the organizations or groups				
83.	you know or have re		ated with any individuals including relatives who members of any organization or groups described				

	04.	or group	described in questi	on #81 or any	petition which has as it th the organizations or	s purpose the aidin	g of any person,
	85.	Have you	ı ever participated ir	n any of the fol	lowing activities:		
		A.		onsored or org	y parade, picket line, de ganized by any organiza		
		В.			ey, dues, contributions Yes or No	or donation to any o	organization or
		C.		ization describ	n or printed matter prepoed in question #81 or a		r published by
		D.		ganization des	oublication or periodical cribed in question #81 o		ed or published
	86.	If you a	inswered yes to any	of questions #	81 through #85 inclusiv	ve, please explain:	
					· · · · · · · · · · · · · · · · · · ·		
SEC ⁷	rion	13 – M	OTOR VEHICLE	HISTORY			
	87.	Have y	ou ever received a s	ummons for vi	olation of the motor veh	icle laws in this or a	any other state?
		Yes or	No If Y	es, insert info	rmation below:		
		Date	Violation	Location	Court Disposition	Age at the time	Police Agency

Was your motor veh	icle registrati	on certificate	, driver's or oth	er vehicle operator's license	evei
Revoked? Yes or No)	Suspended?	Yes or No	Which license?	
When?	Where?			Why?	
license ever restored	1?	, ,		n registration certificate or d	
license ever restored	1?	, ,		registration certificate or d	
license ever restored Yes or No Have you ever been passenger or pedest	involved in a	motor vehicle	Wher		erato
Yes or No Have you ever been passenger or pedest else?	involved in a	motor vehicle resulted in an	Where accident either	re? r as a registered owner, ope age or personal injury to yo	erator vu or
Yes or NoHave you ever been passenger or pedest else?	involved in a	motor vehicle resulted in an	Where accident either	re? r as a registered owner, ope	erator vu or
Yes or No Have you ever been passenger or pedest else?	involved in a	motor vehicle resulted in an	Where accident either	re? r as a registered owner, ope age or personal injury to yo	erator vu or
license ever restored Yes or No Have you ever been passenger or pedest else?	involved in a	motor vehicle resulted in an	Where accident either	re? r as a registered owner, ope age or personal injury to yo	erato:
license ever restored Yes or No Have you ever been passenger or pedest else?	involved in a	motor vehicle resulted in an	Where accident either	re? r as a registered owner, ope age or personal injury to yo	erato:
license ever restored Yes or No Have you ever been passenger or pedest else?	involved in a	motor vehicle resulted in an	Where accident either	re? r as a registered owner, ope age or personal injury to yo	erato:
Yes or No Have you ever been passenger or pedest else?	involved in a	motor vehicle resulted in an	Where accident either	re? r as a registered owner, ope age or personal injury to yo	erator vu or

	Item	Number	State	Regular or Conditional	Explain	Expires
	Vehicle Registrati	on				
	Driver's License					
	Operator's License (Any other					
92.	Did you e	ver possess a chau	ıffeur's or ope	rator's license issue	d by any state other tl	nan New Jersey?
	Yes or No	If Yes, §	give city and s	tate		
ION	14 – OTH	ER INFORMAT	'ION			
93.				earm permit or deale	r's license? Yes or No	
	If Yes, ent	ter: Permit Numb	er			
		Dealer's Licer	nse Number _			
		Issuing Agend	cy			
94.	Have you e	ever previously tak	en an examin	ation for appointme	nt to the Newton Polic	e Department?
	If Yes, give	e dates of applicat	ion			
95.	questions investigate of any informatives a abilities?	which is or which ion of your eligibili ormation about your distribution which which which which which which is should included, habits, employed.	may be relevant ty and fitness urself or anyo at tends to rede information ment, educati	ant, directly or indire for the position of 9 ne with whom you held the tention of the concerning your part of the	s specifically called for ectly in connection wi 211 Telecommunicator have been closely asso your reputation, more hysical or mental condities, family, association	th an r? Are you aware ciated (including als, character, or lition,
	If Yes, give	e details:				

SECTION 15 - VOUCHERS

Upon completion of this form, the applicant must obtain two reputable citizens who will vouch for the honesty, reputation and ability of the applicant. The voucher should read carefully all statements made by the applicant before signing. Then, the voucher portion of the form should be completed by the voucher and signature affixed.

I, the undersigned, declare: that I am over eighteen years of age; that I have personally known the applicant for at least three years; that I have read the foregoing application and believe all the statements therein to be true, and; I am not related in any way to the applicant.

I will, upon request, give further facts concerning the applicant as I may possess.

ALL INFORMATION WILL BE TREATED AS CONFIDENTIAL

Voucher 1 (Please print)

Name	Business Address
Address	Social Security Number
City, State	Occupation
Telephone Number	Date of Birth
How long have you personally known	this applicant?
Is this applicant of good character ar	d reputation?
Present date	Signature
Name	Voucher 2 (Please print) Business Address
Address	Social Security Number
City, State	Occupation
Telephone Number	Date of Birth
How long have you personally known	this applicant?
Is this applicant of good character ar	d reputation?
Present date	Signature

State of New Jersey	
I,	being duly sworn, depose and say that I am the above nswers to each and every question therein and I do and correct in every respect.
	APPLICANT SIGNATURE
Sworn to and subscribed before me this day of 20	
NOTARY PUBLIC OR COMMISSIONER OF DEEDS	
DO NOT WRITE	BELOW THIS LINE
Signature of applicant made in presence of investigating	officer Date
Signature of Investigating Officer	